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GREEN OFFICES AT EMORY



GREEN LABS AT EMORY

2022-2023 OSI Incentives Funds Application

This combines applications for the Green Offices, Green Labs, and General Sustainability & Social Justice Incentives Funds

All applications due by **8:00am Monday, September 26, 2022**

The Funds:

Green Offices and Green Labs Incentives Funds: submit to greenoffices@emory.edu or greenlabs@emory.edu respectively

The Green Offices and Green Labs Incentives Funds support certified workspaces participating in the [Green Offices](#) and [Green Labs](#) at Emory Programs by funding sustainable processes and procedures in Emory's workspaces. Creative proposals are welcomed for initiatives that seek new knowledge, support new behavior patterns, and make sustainable practices feasible. **Grants may be awarded up to \$5,000.**

Faculty, staff, and students from certified workspaces or laboratories in Emory University and Emory Healthcare are eligible to apply for the Green Offices and Green Labs Incentives Funds. Funds may be used for supplies, equipment, and materials necessary to implement an item on the Green Offices or Green Labs checklist, or a sustainability innovation. Grant recipients must provide a brief written report at the conclusion of the project, including documentation of the resulting changes utilizing photographs, written material, data, and other tools appropriate for documentation.

General Sustainability & Social Justice Incentives Fund: submit to emorysustainability@emory.edu

The Office of Sustainability Initiatives provides Incentives Fund grants to support research, campus-based projects, and the development of new rituals that promote sustainability on Emory's Atlanta and Oxford campuses and in Emory's healthcare spaces. Creative proposals that seek new knowledge, support new behavior patterns, and foster cultural change are welcomed. Faculty, staff and students from Emory University and Emory Healthcare are eligible to apply. **Projects that are centered**



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on the social justice facets of sustainability or highlight the social justice impacts of their project or research are encouraged to apply.

Up to \$3,000 is available for projects supporting General Sustainability and Social Justice. Funds may be used for supplies, materials, publicity, and other approved costs supporting projects, research, and rituals that promote sustainable ideas.

Requests for funding for food purchases, honoraria, publishing fees, conference fees, and travel expenses are rarely approved by Incentives Fund Committees.

Selection:

The selection committee composed of staff, faculty, and students will assess grant proposals based on the following criteria:

1. Relevance of the project to the [Green Offices](#) or [Green Labs](#) programs, [Emory's 2025 Sustainability Vision](#), and/or [the United Nations Sustainable Development Goals](#).
2. Clarity and feasibility of the proposal, including clear goals and objectives
3. Sustained impact and reach of the proposed project
4. Innovation and creativity to address complex sustainability-related challenges
5. Relevant skills and experience of project personnel

Submission:

Please submit applications in this Word document saved with the corresponding file name to the fund for which you are applying:

- **Green Offices:** "Name of Office or Department_Last Name of Project Lead_Green Office Incentives Fund 2022"
- **Green Labs:** "Lab PI Last Name_Project Lead Last Name_Green Lab Incentives Fund 2022"
- **General Sustainability & Social Justice:** "Last Name of Project Lead_First Name of Project Lead_General Incentives Fund_2022"

Questions?

Green Offices: lydia.janine.stubbs@emory.edu

Green Labs: zoe.price@emory.edu



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General: taylor.spicer@emory.edu

The Application:

For which Incentives Fund are you applying?

Green Offices

Green Labs

General Sustainability & Social Justice

Identify one or more themes to categorize your project:

Academics

Biodiversity & Landscapes

Climate Solutions

Community

Energy

Food & Dining

Green Building

Greening healthcare

Research

Social justice

Sustainable

Procurement

Transportation

Waste

Water

Wellbeing

Other (specify : sustainable outdoor recreation)

Incentives Fund Application

Team Leader (Last name, first name):	Marquis, Julia
Title of Project:	Outdoor Emory Sustainable Exploration Initiative
Amount Requested:	\$2,955.50
Department, Office, Club, or Group:	Outdoor Emory
Department Head Name, PI Name (if applicable):	Kristin Slinger
Building and Room #:	Recreation Wellness Office (Located on 2 nd Floor WPEC)



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Project Personnel: For each team member, please submit the following information:

Name	Role	Email
Julia Marquis	Sustainability Chair	julia.marquis@emory.edu
Blake Miller	President	blake.andrew.miller@emory.edu

Summary (2-3 sentences) of each applicant’s skills and experience, as relevant to the project proposal:

- Julia Marquis: Julia is the sustainability chair for Outdoor Emory and a current Environmental Science Major. She is developing a plan to help train Outdoor Emory to be more sustainable when exploring the outdoors. She has had similar leadership experience in the past developing eco-conscious solutions for club and school communities.
- Blake Miller: Blake is the President of Outdoor Emory and is a current ENVS (ECO) and Biology major. My goal for Outdoor Emory this year is to try and make Outdoor Emory more sustainable. This comes with our project idea that we have in mind which will decrease the amount of single-use plastic that members have to potentially bring during an Outdoor Emory trip. My relevant experience and skills for this project proposal is that I have taken the Sustainability Leadership class as well as lived on the sustainability floor my freshman year which both taught us how to be leaders in sustainability.

REQUIRED If applicant is a student or all-student team:


Faculty/staff advisor’s name: Kristin Slinger

Email: kslige2@emory.edu

Faculty/staff advisor expectation: As an advisor to this project, I accept the role of guiding this student or student team as they develop a proposal, as they respond to additional requests from the Incentives Fund Committee, as they implement their project, and//or as they complete a final report.



Date of faculty/staff advisor’s acknowledgment of this expectation:

9/26 

Project Description: Provide a detailed description of the goals, activities, methods, and success indicators of the proposed research, project, or behavior change.

Outdoor Emory strives to follow the “Leave No Trace” principle when leading trips on and off Emory’s campus. This project would fund the purchase of reusable water bottles (labeled with the OSI logo) and camping dishware sets that we could provide to trip participants who sign up for trips with Outdoor Emory. This would eliminate plastic water bottles and plastic plates and silverware from being purchased to bring onto a trip and potentially left in nature. The bottles with the OSI and Outdoor Emory Logo would also provide an opportunity for marketing of both groups on campus.

Project Timeline: Project teams will be notified by early November about funding of their proposals. All projects must be completed by Friday, July 28, 2023. With these parameters in mind, please provide a detailed timeline for project implementation and completion.

Starting in November, I will begin working with the VP of our Involvement Committee in order to design, order and purchase the water bottles. The bottles and dishware should take a few weeks to arrive. We will then document them into our inventory and begin distributing as trips go out! We would hope to start giving out the bottles by second semester.

Budget: Provide an itemized description of expenditures with short explanation and justification. \$5,000 maximum for certified Green Offices and Green Labs and \$3,000 maximum for General Sustainability & Social Justice.

Item Description (please	Website Link to Item (if applicable)	Unit Cost	Unit Count	Amount
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include detail on the specific item desired, with relevant details like make, model #, size, etc.)				
<i>Nalgene 32 oz. Sustain Tritan Wide Mouth Water Bottle</i>	https://www.cuscomink.com/designs/oebottle/aqx0-00cn-kajj/share?pc=EMAIL-40778&utm_campaign=shared%20design&utm_source=share%20link&utm_medium=shared%20design&utm_content=shared%20desktop	\$18.37	150	\$2755.50
Field & Stream Dish Set	https://www.dickssportinggoods.com/p/field-stream-dish-set18fnsusldshstxxxxcac/18fnsusldshstxxxxcac?sku=18740388&camp=CSE:DSG_92700072972548622_pla_pla-1746907133446_58700008026119419_7	\$9.99	20	\$200



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Total:				\$2955.5

Budget Explanation and Justification: In this section, please carefully explain the need and use for each item listed in the table above. If you already have received partial funding for this project from another entity, please list that entity below and which aspects of the project are already funded. If uncertainties exist in project budgets, please note them here. Projects with incomplete budgets or justifications will not be considered for funding.

These water bottles and dishware sets will be provided to trip participants on Outdoor Emory trips. Not only will they be used as a way to eliminate the usage of single use plastics on our trips, but by putting both the Outdoor Emory and Office of Sustainability Logo on them, we can continue to promote sustainability in an outdoor setting. We have not received partial funding for this project already.

On behalf of the OSI team, thank you for your time and effort! Emory is a better place because of innovators like you.