

Position: Educational Gardens Intern

Available to: Currently enrolled undergraduate and graduate students

Term: Summer 2024

Pay: \$13.50/hour for undergraduate students; \$13.50+/hour for graduate students

Position Description

Emory's Office of Sustainability Initiatives (OSI) is seeking qualified students to fill a unique role working with the Educational Garden Project on Emory's campus. The intern will work with the Educational Garden Coordinator **up to 10 hours per week in the gardens and up to an additional 10 hours as a general sustainability intern.** An intern's tasks may include but not be limited to:

- Assisting the Garden Coordinator to strengthen and support garden teams.
- Assisting with needed labor if gardens need weeding or other help.
- Building or strengthening systems of communication with garden coordinators, regular work teams and volunteers.
- Assuring there is good signage both in the gardens and at campus events.
- Updating Garden Calendar and guidance documents as needed.
- Archiving garden activities through photos and saving documents and flyers, etc.

General Sustainability Intern duties include work on a variety of projects and programs that span all OSI's mission areas (Academics, Biodiversity & Landscapes, Buildings, Climate & Air, Energy, Food & Dining, Purchasing, Social Justice, Transportation, Waste, Water, and Wellbeing) that are deployed across Emory University campuses and Emory Healthcare locations.

Desired Qualifications:

- **Garden-specific**
 - Available to work on campus throughout the internship period
 - Friendly and task-oriented
 - Interest in sustainability, especially sustainable & local food
 - Knowledge of organic gardening practices is preferred but not required
 - Experience in gardening, horticulture, or landscaping
 - Ability to lift ~30 lbs. and work outside in summer heat
- **General Intern**
 - Ability to employ multiple interpersonal, internet, academic and qualitative research approaches to collecting information and synthesizing it into research briefs
 - Strong initiative, task-orientation, and attention to detail
 - Interest in and understanding of principles of sustainability and social justice
 - Comfort working independently with regular check-ins on activity and progress
 - Enthusiasm about working on a collaborative and communicative team
 - Willingness to present as well as interact at tabling or other public events

Eligibility

All undergraduate students enrolled at Emory University are invited to apply. All majors are welcome, but those seeking experience in a field related to sustainability are preferred. This position is for a student who would like to work up to 20 hours per week and no more.

To Apply

Applications will be **accepted and reviewed on a rolling basis**, but please submit your resume, cover letter, and availability (hours/week, start date, end date) to emorysustainability@emory.edu. Top applicants will be invited for interviews soon after.

In your resume/cover letter, please**In your cover letter, please:**

- Discuss any experiences that have shaped your interest in sustainability and skills you think you would contribute to the OSI team.
- Explain how the internship will contribute to your academic and professional development **OR if you are an existing or past OSI intern**, please describe what you learned or valued from your previous experience and what additional value you can gain from continuing as an intern.