

Position: Farmers Market Intern with the Office of Sustainability Initiatives (hybrid program)

Available to: Currently enrolled undergraduate and graduate students

Term: Spring 2024

Pay: \$13.50/hour for undergraduate students; \$13.50+/hour for graduate students

Position Description

Emory's Office of Sustainability is seeking an intern to work on the Farmers Market program. This will entail a variety of tasks that may include but are not limited to:

- Attending Emory Farmers Market to assist the market managers every Tuesday (see spring schedule below).
- Attending general intern meetings
- Drafting creative outreach & educational materials for program implementation, including physical and digital marketing about the Farmers Market
- Managing the Emory Farmers Market social media accounts and keeping information updated
- Coordinating community-building events and hosting educational program monthly under the supervision of the Sustainability & Social Justice Fellow
- Routinely checking Google Forms for educational tabling applications from student or community organizations

Interns are expected to work up to 10 hours per week, depending on OSI's needs and the intern's availability. This spring, this internship will be conducted in a hybrid format – in-person and remote. Weekly intern meetings alternate between the two formats. Interns are expected to attend most if not all meetings and provide advance notice if they are not able to attend.

Desired Qualifications

- Ability to attend most of the Farmers Markets every Tuesday from 11 AM-2 PM
- Comfortable working with different market co-managers and vendors
- Strong writing skills with experience writing research reports, articles, blogs
- Ability to communicate well with other Emory departments
- Interest in sustainable food and understanding of principles of sustainability and environmental stewardship

To Apply

Applications will be **accepted and reviewed on a rolling basis**, but please submit your resume, cover letter, and availability (hours/week, start date, end date) to

emorysustainability@emory.edu. Top applicants will be invited for interviews soon after.

In your cover letter, please:

- Discuss any experiences that have shaped your interest in sustainability and skills you think you would contribute to the OSI team.
- Indicate the specific OSI initiatives and/or projects and programs in which you have interest, noting also if you have an interest in farming, sustainable food or related topics.
- Explain how the internship will contribute to your academic and professional development OR **if you are an existing or past OSI intern**, please describe what you learned or valued from your previous experience and what additional value you can gain from continuing as an intern.

Spring 2024 Farmer's Market Schedule (expected hours, 11-2, schedule subject to change)

- January: 23, 30
- February: 6, 13, 20, 27
- March: 5, 19, 26
- April: 2, 9, 16, 23