

Position: Zero Waste Ambassador Intern (hybrid program)

Available to: Currently enrolled undergraduate and graduate students

Term: Fall 2023

Pay: \$13.50/hour for undergraduate students; \$13.50+/hour for graduate students

Position Description

Emory's Office of Sustainability Initiatives (OSI) is seeking qualified students to participate in our student internship program. Last year, Emory University committed to collectively pursuing the [2025 Sustainability Vision & Strategic Plan](#) goal of diverting 95% of Emory's waste from the municipal landfill. As a part of the [Zero Landfill Waste Emory campaign](#), OSI is hiring a Zero-Landfill Waste Intern to assist OSI staff with communicating about the new [Waste Management Policy](#), the waste bin overhaul, and the purpose and implications of conscientious waste management at Emory.

Applicants can expect to coordinate ongoing tabling events and signage rotations across campus, to recruit volunteers to assist with outreach efforts, to draft and help finalize communications materials, to act as a point of contact and a resource for the [Zero Waste Ambassadors](#), to seek creative new means of communicating about the new waste management system, to present about the waste program to campus and community groups, and to help the OSI and campus partners plan for waste outreach and education in the Fall of 2019. The intern can also expect to support other OSI activities, such as tabling at campus events, conducting benchmark research, and writing articles about the OSI's work. OSI does not have extra office space for students, so work is done remotely with regular meetings with staff to discuss projects.

Interns are expected to work up to 10 hours per week, depending on OSI's needs and the intern's availability. This fall, this internship will be conducted in a hybrid format – in-person and remote.

Desired Qualifications

- Strong initiative, task-orientation, and attention to detail
- Talent for communicating through email and in-person to campus students, faculty and staff
- Interest in and understanding of principles of sustainability and environmental stewardship
- Comfort working independently with regular check-ins on activity and progress
- Talent for relationship building, one-on-one outreach and education, and process follow-through
- Experience managing volunteers is desired but not required

Eligibility

All currently-enrolled undergraduate and graduate students may apply. All majors are welcome, but those seeking experience in a field related to sustainability are preferred. During the Summer, interns are asked to work about 20 hours per week, based upon OSI's needs and the intern's availability.

To Apply

Applications will be **accepted and reviewed on a rolling basis**, but please submit your resume, cover letter, and availability (hours/week, start date, end date) to emorysustainability@emory.edu. Top applicants will be invited for interviews soon after.

In your cover letter, please:

- Discuss any experiences that have shaped your interest in sustainability and skills you think you would contribute to the OSI team.
- Indicate the specific OSI initiatives and/or projects and programs in which you have interest, noting your interest in waste reduction specifically.
- Explain how the internship will contribute to your academic and professional development.