**Office of Sustainability Initiatives**

**2021-2022 General Sustainability & Social Justice**

**Incentives Fund Application**

Applications for the General Sustainability & Social Justice Incentives Fund are due to emorysustainability@emory.edu by **8:00 am on Monday, September 27, 2021.**

Emory defines sustainability as relating to quality of life: a community is sustainable if economic, social, and environmental systems provide a healthy, productive, and meaningful life for all community residents, present and future.

TOPICS: The Office of Sustainability Initiatives provides Incentives Fund grants to support research, campus-based projects, and the development of new rituals that promote sustainability on Emory’s campuses and in Emory’s healthcare spaces. Creative proposals that seek new knowledge, support new behavior patterns, and foster cultural change are welcomed. Faculty, staff and students from Emory University and Emory Healthcare are eligible to apply. **Projects that are centered on the social justice facets of sustainability or highlight the social justice impacts of their project or research are encouraged to apply.**

FUNDING: **Up to $3,000 is available for projects** supporting General Sustainability and Social Justice. Funds may be used for supplies, materials, publicity, and other approved costs supporting projects, research, and rituals, which must be utilized on or in an Emory University, Emory Healthcare, or Oxford College campus or facility. Requests for funding food purchases, honoraria, publishing fees, conference fees and travel expenses are rarely approved by Incentives Fund Committees.

SELECTION: A committee of faculty, staff, and students select grant recipients based on the following criteria:

1. Relevance of the project to [Emory’s 2015-2025 Sustainability Vision](http://sustainability.emory.edu/uploads/articles/2016/05/2016050607512849/VisionReport_5-5-16.pdf) and/or the [United Nations Sustainable Development Goals](https://sustainabledevelopment.un.org/?menu=1300).

2. Clarity and feasibility of the proposal, including clear goals and objectives

3. Sustained impact and reach of the proposed project

4. Innovation and creativity to address complex sustainability-related challenges

5. Relevant skills and experience of project personnel.

SUBMISSION: Team applications are encouraged and **all student applications must include approval from a faculty/staff advisor**. Please submit applications in a Word document or PDF saved in the format: “Last name\_First name (of project lead)\_2021” to emorysustainability@emory.edu. **Applications are due by 8:00 am on Monday, September 27, 2021.**

Click [here](https://news.emory.edu/stories/2020/12/er_sustainability_fund_grants/campus.html#:~:text=The%20General%20Sustainability%20and%20Social,of%20sustainability%20and%20social%20justice.) for a list of last year’s Incentives Fund recipients and projects.

Questions? Email Taylor Spicer at tspicer@emory.edu

**General Sustainability & Social Justice Incentives Fund Application**

**Project Title:**

**Amount Requested:**

**Name of Department, Club, or Group (if applicable):**

**Team Leader:**

**Project Personnel (if applicable)**: For each team member, including leader, please submit the following information:

|  |  |  |  |  |
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| **Name** | **Role (undergraduate, graduate, staff, faculty)** | **Expected graduation date (if student)** | **Email** | **Phone** |
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**Summary (2-3 sentences) of each applicant’s relevant skills and experience:**

**REQUIRED if applicant is a student or all-student team:**

Faculty/staff advisor’s name:

Email:

Faculty/staff advisor expectation: As an advisor to this project, I accept the role of guiding this student or student team as they develop a proposal, as they respond to additional requests from the Incentives Fund Committee, as they implement their project and/or as they complete a final report.

Date of faculty/staff advisor’s acknowledgement of this expectation:

**Project theme(s):** Identify one or more themes to categorize your project

[ ]  Academics

[ ] Biodiversity & Landscapes

[ ] Climate Solutions

[ ] Community

[ ] Energy

[ ] Food & Dining

[ ] Green Building

[ ] Research

[ ] Greening healthcare

[ ] Social justice

[ ] Sustainable Procurement

[ ] Transportation

[ ] Waste

[ ] Water

[ ] Wellbeing

[ ]  Other (specify      )

**Project Description**: Provide a detailed description of the goals, activities, methods, and success indicators of the proposed research, project, or ritual. If applicable, please clearly explain the intersections between sustainability and social justice in the project, program or research.

**Project Timeline**: Project teams will be notified by early November about funding of their proposals. Additionally, all projects must be completed by Friday, July 29, 2022. With these parameters in mind, please provide a detailed timeline for project implementation and completion.

**Budget:** Provide an itemized description of expenditures with short explanation and justification. $3,000 maximum.

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| --- | --- | --- | --- | --- |
| **Item Description (please include detail on the specific item desired, with relevant details like make, model #, size, etc.)** | **Website Link to Item (if applicable** | **Unit Cost** | **Unit Count** | **Amount** |
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| **Total** |       |

# Budget Explanation and Justification: In this section, please carefully explain the need and use for each item listed in the table above. If uncertainties or flexibility exists in project budgets, please note them here. If you have already secured or plan to pursue additional funding for this project, please list the names of the project’s other funders and the amount. Projects with incomplete budgets or justifications will not be considered for funding.

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