**Office of Sustainability Initiatives**

**2019-2020 General Sustainability & Social Justice**

**Incentives Fund Application**

Applications for the General Sustainability & Social Justice Incentives Fund are due to [emorysustainability@emory.edu](mailto:emorysustainability@emory.edu) by **midnight on Sunday, September 29, 2019**

Emory defines sustainability as relating to quality of life: a community is sustainable if economic, social, and environmental systems provide a healthy, productive, and meaningful life for all community residents, present and future.

TOPICS: The Office of Sustainability Initiatives provides Incentives Funds to support research, campus-based projects, and the development of new rituals to promote sustainability on Emory’s campuses. Creative proposals are welcomed that seek new knowledge, support new behavior patterns, and foster cultural change. Faculty, staff and students from Emory University and Emory Healthcare are eligible to apply. **Projects that are centered on the social justice facets of sustainability or highlight the social justice impacts of their project or research are encouraged to apply.**

FUNDING: Up to $3,000 is available for projects supporting General Sustainability and Social Justice.

Funds may be used for supplies, materials, publicity, and travel costs supporting approved projects, research, and rituals, which must be carried out on an Emory University, Emory Healthcare, or Oxford College campus or facility. Team applications are encouraged and all student applications must include approval from a faculty/staff advisor.

SELECTION: A committee of faculty, staff, and students select grant recipients based on the following criteria:

1. Relevance of the project to [Emory’s 2015-2025 Sustainability Vision](http://sustainability.emory.edu/uploads/articles/2016/05/2016050607512849/VisionReport_5-5-16.pdf) and/or [Emory's Climate Action Plan](http://sustainability.emory.edu/uploads/articles/2013/07/2013073112062066/Emory_University_Climate_Action_Plan_7.19.13.pdf)

2. Clarity and feasibility of the proposal, including clear goals and objectives

3. Sustained impact and reach of the proposed project

4. Innovation and creativity to address complex sustainability-related challenges

5. Relevant skills and experience of project personnel.

SUBMISSION: Please submit applications in a Word document saved in the format: “Last name\_First name (of project lead)\_2019” to [emorysustainability@emory.edu](mailto:emorysustainability@emory.edu). Applications are due by MIDNIGHT on Sunday, September 29, 2019.

Click [here](https://news.emory.edu/stories/2018/11/er_sustainability_grants_2018/campus.html) for a list of last year’s Incentives Fund recipients and projects.

Questions? Email Taylor Spicer at [tspicer@emory.edu](mailto:tspicer@emory.edu)

**General Sustainability & Social Justice Incentives Fund Application**

**Project Title:**

**Amount Requested:**

**Name of Department, Club, or Group (if applicable):**

**Team Leader:**

**Project Personnel (if applicable)**: For each team member, including leader, please submit the following information:

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| **Name** | **Role (undergraduate, graduate, staff, faculty)** | **Expected graduation date (if student)** | **Email** | **Phone** |
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**Summary (2-3 sentences) of each applicant’s relevant skills and experience:**

**REQUIRED if applicant is a student or all-student team:**

Faculty/staff advisor’s name:

Email:

Faculty/staff advisor expectation: As an advisor to this project, I accept the role of guiding this student or student team as they develop a proposal, as they respond to additional requests from the Incentives Fund Committee, as they implement their project, and/or as they complete a final report.

Date of faculty/staff advisor’s acknowledgement of this expectation:

**Project theme(s):** Identify one or more themes to categorize your project

\_\_ Climate Action

\_\_ Green Building

\_\_ Green Space

\_\_ Curriculum

\_\_ Research

\_\_ Transportation

\_\_ Energy

\_\_ Greening healthcare

\_\_ Sustainable procurement

\_\_ Water

\_\_ Food

\_\_ Waste

\_\_ Social justice

\_\_ Health & wellness

\_\_ Community

\_\_ Other (specify\_\_\_\_\_\_\_\_\_\_\_\_\_)

**Project Description**: Provide a detailed description of the goals, activities, methods, and success indicators of the proposed research, project, or ritual. If applicable, please clearly explain the intersections between sustainability and social justice in the project, program or research.

**Project Timeline**: Project teams will be notified by early November about funding of their proposals. Additionally, all projects must be completed by July 31, 2020. With this in mind, please provide a detailed timeline for project implementation and completion.

**Budget:** Provide an itemized description of expenditures with short explanation and justification. $3,000 maximum.

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| --- | --- | --- | --- | --- |
| **Item Description (please include detail on the specific item desired, with relevant details like make, model #, size, etc.)** | **Website Link to Item (if applicable** | **Unit Cost** | **Unit Count** | **Amount** |
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| **Total** | | | |  |

# Budget Explanation and Justification: In this section, please carefully explain the need and use for each item listed in the table above. If uncertainties or flexibility exists in project budgets, please note them here. Projects with incomplete budgets or justifications will not be considered for funding.